WE ARE HIRING A RESTORATION COORDINATOR

TYPE | Full-time exempt, 40 hrs/week

LOCATION | Grand Junction, Colorado

WAGES | Based on education and experience; range is $40,000-$49,000

BENEFITS | Group Health Insurance plan, 403(b)7 retirement (RiversEdge West will match 50% of employee contribution up to 15%), holiday and paid time off (vacation and sick) continuing education stipend, and employee assistance program.

APPLICATION DIRECTIONS | Please send cover letter, resume, and three references in one document via email to rlloyd@riversedgewest.org, with the title “Last Name_RC_Application_2019”. Word and PDF files only. Applications must be received by 5:00 pm March 14, 2019, for consideration.

RIVERSEDGE WEST (REW) IS THE LEADING NONPROFIT WORKING TO PROTECT THE QUALITY AND ECOLOGICAL INTEGRITY OF RIPARIAN LANDS AS AN IMPORTANT MEANS TO PROMOTE THE ECONOMIC, SOCIAL AND CULTURAL WELL-BEING OF COMMUNITIES IN THE AMERICAN WEST.

DESCRIPTION
REW is seeking a creative and outgoing leader to join their high functioning team to make positive impacts on rivers in the West. The candidate should be collaborative in nature and possess strong project management and technical and grant writing skills, as well as broad knowledge of riparian and/or ecological restoration. The Restoration Coordinator will work in conjunction with other REW staff and local leads from other organizations and agencies to support restoration efforts in Colorado and Utah. Specifically, this position’s main focus will be working in conjunction with restoration partnerships which are comprised of public, private, corporate and tribal entities. Many of the partnerships with which REW works have multiple goals aiming to improve the health of valuable river systems and the communities that depend on them. This position will also support the organization through assistance with technical workshops and an annual conference, which provides hands-on and state-of-the-science riparian restoration information for land managers and landowners.

www.RIVERSEDGEWEST.org
PRIMARY RESPONSIBILITIES

Primary responsibilities described below may also include support for other RiversEdge West programs. Some responsibilities and/or qualifications may change depending on the individual and/or specific needs as they relate to projects.

All of the described responsibilities require strong written and verbal communication skills.

- Plan, coordinate, lead and facilitate partnership/watershed stakeholder meetings in conjunction with local leads and/or core teams
- Coordinate with land managers and their respective agencies to plan, develop funding for, and implement watershed-scale restoration projects
- Communicate and coordinate with natural resource managers, landowners, elected and agency officials on the state, local, and federal level, including public presentations
- Plan, coordinate and execute hands-on riparian restoration workshops
- Write grants and support other funding development activities (e.g., sponsorships, donor tours)
- Research, coordinate, draft and/or edit technical papers, reports and planning documents
- Lead project and contract management including grant administration and budgeting
- Assist on other projects in coordination with REW staff such as outreach, fundraising, web content development, workshop/conference logistics, reporting, and updates to funders and land managers

QUALIFICATIONS

- High-level of communication and organizational skills
- Demonstrated ability to work as an integral team member
- Experience serving in a leadership role, including the facilitation of collaborative stakeholder meetings and/or partnership interactions with diverse participants
- Strong technical knowledge of western US riparian ecology
- Familiarity with public and private land use (e.g. riparian management, grazing, agricultural production, resource management, passive/active recreational uses)
- Experience in planning, implementing and managing restoration projects
- Experience with vegetation monitoring techniques and protocols
- Proficient in computer programs including Microsoft Office Suite, esri GIS software, and mobile mapping packages

SPECIAL JOB REQUIREMENTS

- Must be willing to work a flexible schedule to accommodate project needs including travel and working some weekends. Staff primarily maintains a 4-10 work schedule working M-Th.
- Dependable car and valid driver’s license, registration, and insurance is required
- Physical ability to hike/backpack
- Current or willingness to obtain Wilderness First Aid Certification

EDUCATION

Undergraduate degree from an accredited university or college is required – an advanced degree is preferred. REW is open to a range of educational backgrounds, including environmental sciences, ecology, nonprofit management, urban or land-use planning, and natural resource management. Training or experience in nonprofit or business management is desirable.